

**CONSTITUTION AND BY-LAWS
OF THE
PICACHO GUN CLUB, INC.**

Constitution of the Picacho Gun Club

ARTICLE I – NAME

The name of the organization shall be **PICACHO GUN CLUB, INC.**

ARTICLE II-PURPOSES AND OBJECTIVES

The Picacho Gun Club, Inc. (PGC) is a not-for-profit corporation.

Section 1. The purposes and objectives of this organization shall be the promotion of organized shooting of rifle, handgun, shotgun, and air gun among citizens of the United States resident in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship, and to encourage the lawful ownership and use of firearms by law abiding citizens and such other objectives and activities as the membership shall determine.

Section 2. The organization shall work cooperatively with the Bureau of Land Management and the City of Las Cruces for the maintenance and improvement of the Butterfield Shooting Range.

Section 3. The organization shall promote the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance as the essential elements of good sportsmanship and the foundation of true patriotism.

By-Laws of the Picacho Gun Club, Inc.

ARTICLE I – MEMBERSHIP

Section 1. Persons shall become members upon submission of required application, approval of the Executive Committee and payment of dues. Applicant must be a current member of the National Rifle Association or other pro-gun organization.

Section 2. Types of membership. Membership shall consist of two types: (1) Annual; (2) Life;

(1) Annual: Annual membership shall be open to any person eighteen years of age or older, who shall make application on the prescribed form and pay the required dues. A membership card shall be issued. Annual members shall have all rights and privileges of membership including: voting rights, right to hold any office for which eligible, and such additional rights and privileges of membership as may hereafter accrue, except those reserved for Life members.

(2) Life: Life membership shall be open to any person meeting the requirement for Annual membership who shall tender the Life Member fee. Special membership card or other indicia shall be issued and said member shall be entitled to all the benefits accruing to an Annual member; and in addition, shall enjoy such special recognition and benefits accruing to Life members as may be determined by the PGC.

ARTICLE II – DUES

Section 1. The member's annual dues to the PGC shall be payable not later than January 1st of each calendar year. Dues will be pro-rated for new members.

Dues for annual membership shall be fixed by the general membership at the Annual Meeting of the PGC. The dues so established shall apply for the next calendar year and shall be payable not later than January 1st following adoption.

There will be a three month grace period with full membership privileges, after the grace period lapses the member in arrears will be dropped from the PGC membership rolls.

Section 2. The fee for Life membership has been established at the rate of ten (10) times the current annual membership dues.

ARTICLE III – EXPENDITURES OF PGC FUNDS

A. No officer, director or member shall receive PGC funds or property for services performed for the benefit of PGC. An officer, director or member may be reimbursed for funds expended by such officer, director or member for the benefit of PGC.

B. The President shall have the authority to spend no more than \$100.00 per month for the benefit of the PGC without prior approval of the other officers, the Board of Directors, or the members. Any amount expended pursuant to this paragraph must be documented as to the amount, payee, and purpose. Such documentation shall be provided to the Treasurer within 10 days of such expenditure. If a majority of the officers, other than the President, determine that an expenditure made by the President was not for the benefit of PGC, the President, shall within 30 days of such determination, reimburse PGC for the amount of such expenditure.

C. The officers, upon approval of a majority of them, shall have the authority to spend no more than \$1,000.00 per month for the benefit of PGC without prior approval of the Board of Directors or the members. Any amount expended pursuant to this paragraph must be documented as to the amount, payee, and purpose. Such documentation shall be provided to the Treasurer within 10 days of such expenditure. If a majority of the members, including the officers, determine that an expenditure made by the officers was not for the benefit of PGC, the officers shall, within 30 days of such determination, reimburse PGC for the amount of such expenditure.

D. Any single expenditure which will exceed the sum of \$1,000.00 (regardless of whether such amount will be paid in a lump sum or in a series of payments), must receive prior approval of the members at a regular or special meeting at which the purpose for such expenditure is explained and discussed. This paragraph shall not prohibit the expenditure of funds for recurring costs such as insurance, rent, utilities, etc., that are for the benefit of PGC.

E. Any person, member, or outside entity desiring to request funds from the

PGC must provide the President with a written request. Such written request shall detail the amount desired, the items or services upon which the requested funds will be spent, and the purpose for which such funds will be spent. The requester will provide such additional documentation as the President deems necessary. If the President determines that such request falls within the purposes and objectives of PGC (as set forth in these By-Laws), the President shall provide the details of the request to the members. The members shall vote on the request at the next regular meeting which is at least 30 days after the date of the request.

F. No funds of PGC shall be expended except in compliance with this Section And any other applicable sections of these By-Laws.

G. The Treasurer shall ensure that expenditures of PGC funds are properly documented and shall bring to the attention of the officers and members any expenditures which may not have been made in compliance with these By-Laws.

ARTICLE IV – MEETINGS

Annual Meeting: The annual meeting of the organization shall be held on the second Thursday of November in each calendar year. This meeting will be held for the purpose of nominating officers for the next calendar year and any other business which may be needed.

Regular Meetings: The regular meeting of the PGC for the transaction of ordinary business shall be held each month at such time and place fixed by the officers at the Annual Meeting. All members of the PGC will be notified in writing in a timely manner of the regularly scheduled monthly meetings.

Special Meetings: A special meeting of the organization may be held at any time upon the call of not less than two thirds (2/3) of the members, or upon written demand of the general membership. Notice of the time, place and objective of a special meeting shall be given, in writing, to all Officers and Members. Said notice shall be conveyed not less than seven (7) days prior to the date of said special meeting as called by the Officers.

Quorum: One fifth (1/5) of the voting membership of the PGC, present at a regular meeting; shall constitute a quorum. A quorum for a special meeting shall be two thirds (2/3) of the voting membership of the PGC.

ARTICLE V – BOARD OF DIRECTORS AND OFFICERS, AND THEIR DUTIES

A. A Board of Directors shall be comprised of three members. They shall be elected by a majority vote by written ballot of the members in good standing present at the annual meeting of the PGC.

1. The officers of this PGC shall be a President, Vice-President, Secretary and Treasurer. These four officers shall constitute the Executive Committee of the PGC.

2. Candidates for office must be PGC members with annual, or life membership in good standing.

3. Officers shall be elected by a majority vote of the members in good standing present at the annual meeting of the PGC. They shall hold office for one year or until their successors are elected. Under no circumstances may an officer serve in that elected position for more than two (2) consecutive years.

B. The Board of Directors shall have responsibility for setting policy for the PGC and for supervising the Officers. Two members of the Board of Directors shall constitute a quorum for any regular or special meeting.

C. The officers shall have general supervision and control of all the activities of the PGC. Three officers shall constitute a quorum for any regular or special meeting.

D. Meetings of the officers shall be held regularly at such time and place as the officers may determine. Special meetings may be held at any time on the call of the President, or upon written demand to the Secretary by three (3) officers.

E. A vacancy of an officer may be filled by a majority vote of the remaining officers. However, if more than one vacancy exists, a special meeting of the PGC shall be called and new officers shall be elected to fill the

vacancies until the date of the next annual meeting.

F. A vacancy of an officer position shall be filled temporarily, by a majority vote of the general membership eligible to vote at a regular or special meeting of the PGC, until the date of the next annual meeting.

G. President: The President shall preside at all meetings of the PGC and of the officers.

H. Vice-President. The Vice-President shall perform the duties of the President in his absence or at the President's request.

I. Secretary: The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of reports required of the PGC by the National Rifle Association or any other organizations which Picacho Gun Club is affiliated. The Secretary shall notify the officers and members of the of all meetings and shall notify the general membership of all regular, special and annual meetings. The Secretary shall keep a true record of all meetings of the Executive Committee, of all meetings of the general membership, and shall have custody of all official records and papers of the PGC.

J. Treasurer: The Treasurer shall have charge of all funds and shall be responsible for the collection of all fees and dues owed to the PGC. The Treasurer shall deposit receipts in such bank or banks as may be approved by the officers. The Treasurer shall keep an accurate account of all transactions and render a detailed report at each meeting of the general membership, upon request of the officers; and shall prepare an annual report to the organization for use at its annual meeting.

K. Immediate Past President: The Immediate Past President shall be a member ex officio of the Executive Committee and shall serve in an advisory capacity to ensure that the activities of the PGC transition smoothly from year to year.

ARTICLE VI – SUSPENSION OR EXPULSION

A. Any officer may be removed from office by a two-thirds (2/3) vote of the voting membership. No vote on removal from office may be taken unless at least fifteen (15) days notice, in writing, shall have been given to the officer, setting forth

the reason(s) for removal and setting forth the date, time, and location of a special meeting where action is to occur. At such special meeting the officer or board member shall be given a full hearing and an opportunity to refute the charges. Should the charges be sustained, the officer will be given an immediate opportunity or resign or to request a full hearing with the general membership.

B. Any member may be suspended or expelled from the PGC for any cause deemed sufficient by the combined membership. A two-thirds (2/3) affirmative vote of the members present at a special meeting called for such purpose will be required to sustain action against the accused. No vote on suspension or expulsion may be taken unless at least fifteen (15) days' notice, in writing, has been given to the member in question. Such notice to include the date, time, and location of said special meeting and all charges to be considered.

ARTICLE VII – STANDING COMMITTEES

A. Standing Committees: The President shall have the authority to appoint standing committees to assist in the operations and/or activities of the PGC. The membership of each Standing Committee shall be selected from PGC members in good standing.

ARTICLE VIII – AUDIT OF CLUB RECORDS

The President and the Treasurer shall ensure an annual report of the PGC's Financial records. A written report shall be prepared at the direction of the officers. and shall be presented to the PGC membership within sixty days of the end of the fiscal year. which shall be a calendar year.

ARTICLE IX – AMENDMENTS

These By-Laws may be amended at any meeting where prior notice of such amendment has been made.

President

ATTEST:

Secretary

APPROVED AND ADOPTED at the regular meeting
of the Picacho Gun Club, Las Cruces, New Mexico
October 10, 2019